

Billing

The Billing parameters set up the configuration page that allow to define invoice numbering and email templates attached to it. Also it allows you to create marketing or important messages to be included in the invoice, like major information to customers, or selected marketing information at invoice level.

This part also sets up the invoice run main configuration like minimum amount and recurring fees, as well as the system unique numbering in credit or payments.

The 'Minimum Invoice Amount' and 'Forced Invoice Cycle' parameters govern whether or not an invoice is generated if one or more of the following conditions are TRUE:

1. The invoice amount is greater than 0 AND it is the first invoice
2. The invoice amount is greater than 0 AND the invoice amount is greater than the 'Minimum Invoice Amount' parameter
3. The invoice amount is greater than 0 AND the absolute value (positive or negative) of the customer balance is greater than the 'Minimum Account Balance' parameter AND the last invoice is dated before the current invoice
4. The invoice amount is greater than 0 AND the absolute value (positive or negative) of the customer balance is greater than the 'Minimum Account Balance' parameter AND an invoice has not been generated for more then the 'Forced Invoice Cycle' number of periods.

[Previous](#) | [Next](#)